

## Legal Zoom

### Legal Research Review Intern – Glendale

**Join the LegalZoom team** and grow your career with one of the hottest companies in the Los Angeles area. LegalZoom.com is changing the way Americans handle common legal matters. By delivering affordable and effective legal solutions online, we're making the benefits of the law available to everyone.

While our culture is relaxed and fun, we are a performance-driven organization with great opportunities for career building, training and advancement. We offer a competitive salary, full health and dental benefits, bonuses, and an employer-matched 401(k). If you enjoy working in a dynamic environment that rewards talent and dedication, then please submit a cover letter and resume to [employment@legalzoom.com](mailto:employment@legalzoom.com).

### Legal Research Review Intern – Attorney Services Division

#### Job Description:

We are currently seeking an innovative, talented, and forward-thinking law student or recent graduate to join our Attorney Services Division for a 5 month internship.

#### Primary Responsibilities:

- Assist our VP, Legal – Attorney Services Division with quality control for incoming legal research (primarily cite checking and review for accuracy).
- Editing legal FAQs and answers.
- Daily presentation of review results.

#### Candidate Requirements:

- Strong writing and editing skills (copy editing or proofreading experience a plus).
- Exceptional attention to detail.
- Proficiency with Microsoft Excel, Internet and related software applications.
- Experience with statutory research and Bluebook citation format.
- A positive attitude and sense of humor is a big plus.
- **Current law students or recent JDs preferred.**
- This is a paid internship.

LegalZoom.com was founded by a team of top attorneys, including celebrity attorney Robert Shapiro. As a young and fast-growing company, we offer tremendous opportunities for personal advancement in a casual but fast-paced environment. Our offices are located in Austin, TX and our headquarters are in Glendale, CA.

#### **LINK:**

<http://www.legalzoom.com/careers/legal-research-review-intern-glendale>