

Chanel

Intern, Legal - Spring 2012 and Summer 2012 semesters

Location: -NYC 600 Madison Ave.

Job Code: 422

of 1

openings:

Description

Chanel, Inc., a leader in the luxury goods industry, seeks an Intern for **two consecutive semesters**, Spring 2012 semester and Summer 2012 semester. The hours will be a minimum of 15 hours a week for Spring semester and 35 hours a week for the Summer 2012 semesters.

The intern will assist the Legal department in a wide variety of legal issues, including researching law to assisting in the preparation of contracts and cease and desist letters. There will be a variety of work in the fields of intellectual property, labor and employment, and real estate law.

Duties will include:

- Aid in mini-agreement drafting and review.
- Conduct legal research and analysis and discuss same with attorneys.
- Assist with discovery in litigation.
- Help prepare cease and desist letters against trademark infringers.
- Administrative liaison to investigative firms.
- Review investigator reports and proposals regarding trademark infringements.
- Work with real estate lawyer on lease agreements and renewals.
- Research labor and employment issues.

Job Requirements:

- Must be enrolled in law-school, preferably having completed the second year.
- Must have an undergraduate degree.
- Must have some related experience.
- Must be detail-oriented and enjoy analytical and written document work.
- Must have a commitment to accuracy.
- Must be enthusiastic and flexible.
- Experience using Microsoft Word and Excel.
- Interest in Intellectual Property with completion of relevant course work preferred.
- Position demands someone to be persistent in validating data and identifying inconsistencies.
- Must be able to receive school credit for the internship, and available to commit to two consecutive semesters.
- Proof of credit eligibility will be required.

If you are interested in this position, please submit a cover letter and resume.

Chanel, Inc is an Equal Opportunity Employer.

LINK: <http://tbe.taleo.net/NA1/ats/careers/requisition.jsp?org=CHANEL&cws=1&rid=422>